

1. **REPORT TITLE** **Minutes of the meeting held on 21st July 2015**

Submitted by: (Democratic Services Manager)

Portfolio: (Policy, People and Partnerships)

Ward(s) affected: (Not Specific)

Purpose of the Report

To inform the Committee of concerns that have been raised in relation to the minutes of the meeting held on 21st July 2015.

Recommendations

- a) That the Committee note the alternative recommendation that was proposed, seconded and voted on in relation to the 5 year housing land supply.

Reasons

To inform the Committee of the concerns that have been raised and to request that the Committee note the alternative recommendation that was proposed during the meeting in relation to the 5 year housing land supply.

1. **Background**

A report was submitted to the meeting of the Planning Committee held on 21st July 2015 in relation to the 5 year housing land supply for the Borough of Newcastle under Lyme.

The minute relating to this item was agreed at the next meeting of the Committee held on 18th August 2015.

2. **Issues**

Concerns have since been raised that the minutes do not reflect the fact that an alternative recommendation was proposed, seconded and voted on during the meeting.

As the minutes for the meeting held on 21st July have been confirmed as a correct record of the meeting they cannot now be altered in any circumstance.

There are no regulations that cover the taking of minutes for meetings other than those of a Council's Executive but it is considered best practice to include in the minutes any alternative recommendations proposed and the outcomes of those proposals.

3. **Proposal**

The Committee is requested to note that the following amendment to the recommendations as printed in the original report relating to the 5 year housing land supply was proposed by Cllr Fear and seconded by Cllr Northcott.

That Recommendations 1 and 2 be deleted and replaced with:

1. ***That Members note that the Council has a 5 year housing supply.***
2. ***That express priority be given to the production of an OAN***

3. ***That members note the significance of the 5 year supply position in Development Management decision making in the report to the 3rd June Planning Committee.***

A vote was taken on the amendment as follows:

5 in favour, 9 against and 1 abstention.

The amendment fell.